



Forest Highlands Golf Club Employment Application

Forest Highlands Golf Club considers applicants for all positions without regard to race, color, religious creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status.

Name	Date		
Address	City	State	Zip
Phone (Day)	Phone (Evening)		
Email Address			

Have you worked for Forest Highlands in the past? Yes No If so when? _____ Dept _____

Are you legally eligible for employment in the USA? Yes No

Do you have or can you obtain a valid drivers license? Yes No

If no please explain _____

Have you been convicted of any crime excluding minor traffic violations in the past ten years? Yes No

(Convictions do not automatically disqualify you from employment at Forest Highlands)

If yes please provide details _____

Position you are applying for: **Player Services**

Golf Course Maintenance

Recreation

Food & Beverage

Security

Other _____

Work History and Experience

Starting with your most recent employer, please provide the following.

Company	From	To
Job Title	Phone	
Duties		
Immediate Supervisor	Title	
May We Contact for Reference? <input type="checkbox"/> Yes <input type="checkbox"/> No	Reason for Leaving	

Company	From	To
Job Title	Phone	
Duties		
Immediate Supervisor	Title	
May We Contact for Reference? <input type="checkbox"/> Yes <input type="checkbox"/> No	Reason for Leaving	

Company	From	To
Job Title	Phone	
Duties		
Immediate Supervisor	Title	
May We Contact for Reference? <input type="checkbox"/> Yes <input type="checkbox"/> No	Reason for Leaving	

Skills & Qualifications

Summarize any training, skills, licenses and/or certificates that may qualify you as being able to perform job-related functions in the position for which you are applying. _____

Educational Background:

Starting with your most recent school attended, please provide the following information.

School (Indicate City & State)	Years Completed	GPA Class Rank	Major/Minor

References:

Name	Relationship to You	Telephone	Number of Years Known

Availability:

Employment desired Full-Time (30+Hours) Part-Time

(All candidates please fill in the boxes below)

Date Available for Work: _____

I am available for work at Forest Highlands Golf Club at the following times:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

The nature of the golf/recreation industry necessitates working weekends and holidays when we are open. Therefore, knowledge of that availability is crucial not only for hiring purposes, but also scheduling purposes.

Please state any planned events that would interfere with you working weekends and/or holidays during the season (May-October) _____

The above information is true to the best of my knowledge. I understand that references may be checked and this form is a prerequisite for obtaining an interview. I also agree, if hired, to abide by Forest Highlands Golf Club employee policies and procedures. I understand that all employees of Forest Highlands Golf Club are employees at will and employment can be terminated at any time without reason.

Signature: _____

Forest Highlands Use Only		
Mgr: _____	Dept: _____	Date: _____